

**NOTICE OF THE 02/2024-25 MEETING OF THE BOARD OF DIRECTORS OF
MAXWELL ENGINEERING SOLUTIONS PRIVATE LIMITED**

Ref: MESPL/Board/2024-25.

Date: 26th August 2024.

To,
All Directors,

Dear Sir/Ma'am,

Notice is hereby given that meeting of the Board of Directors of the Company shall be held as per the following schedule:

Date:	5 th September 2024.
Day:	Thursday.
Time:	11:00 A.M.
Venue:	Shed No. 336/34/1-A, GIDC, Makarpura, Vadodara – 390010, Gujarat, India.

The agenda along with notes of agenda and draft resolutions for the meeting are enclosed.

You are requested to make it convenient to attend the above meeting.

Please acknowledge the receipt of this notice.

Thanking you.

Yours Faithfully,
For Maxwell Engineering Solutions Private Limited



Rajkumar Chaudhary
Director
DIN: 02310254



Enclosed: As above

Note: AVAILABILITY OF VIDEO CONFERENCE FACILITY

The Directors have option to participate in the above scheduled Meeting through Video Conferencing and therefore, each Director is requested to confirm whether he will attend the meeting physically or through Video Conferencing at the following e-mail id or contact numbers, failing which it shall be presumed that he will attend the meeting physically. The directors can access the facility of Video Conferencing.

Mr. Rajkumar Chaudhary, Director

E-mail ID: vinu@maxwells.in

Contact Number / Mobile Number: +91 9638542674

As on date, we have been given an understanding that:

Mr. Rajkumar Chaudhary, Director, will be physically seated in the aforesaid Meeting.

Mr. Vinubhai Chavda, Director, will be physically seated in the aforesaid Meeting.



Agenda of the Meeting of Board of Directors**Day & Date:** Thursday, 5th September 2024.**Time:** 11:00 A.M.**Place of Meeting:** At the Registered Office situated at Shed No. 336/34/1-A, GIDC, Makarpura, Vadodara – 390010, Gujarat, India.

1.	To grant leave of absence, if any.
2.	To confirm the minutes of the previous meeting of the Board of Directors held on 27 th May 2024.
3.	To take note of the Notification dated 15 th July 2024 issued by the Ministry of Corporate Affairs ('MCA').
4.	To authorize the Directors for signing and filing of e-forms with the office of the Registrar of Companies ('ROC'), Gujarat and / or the Ministry Corporate Affairs.
5.	To fix the day, date, time and place of the 2 nd Annual General Meeting of the Company.
6.	To consider and approve the draft notice of the 2 nd Annual General Meeting of the Company.
7.	To consider and approve the Financial Statements and Board's Report for the Financial Year 2023-24.
8.	To consider and approve appointment of ProEx Advisors LLP as consultant for IPO advisory and related services.
9.	To take note of the filing of various e-forms with the MCA for the matters arising out of the previous Board Meeting(s) of the Company.
10.	Any other matter with the consent of the Chair.

For Maxwell Engineering Solutions Private Limited

Rajkumar Chaudhary
Director
DIN: 02310254

